



Board of Directors Meeting Minutes

January 15, 2019, 6:45 p.m.

The RRRink, Medford

I. General and Administrative

- A. Roll call Gina
Board Members: Gina, Astrid, Sara, Alyssa. Absent: Donna.
General: Nancy, Dana, Sueann, ChaLinda.
- B. Approval of Minutes: 11/13/18 Astrid
Moved by Astrid, 2nd by Alyssa, Approved.
- C. Officer reports
- i. President Gina
(a) VP & Ice Committee Chair duties
Donna needs help with duties. Primary concerns are hockey liason – Loralie wants to skate, so Astrid will coordinate; and Wednesday AM skate – not enough interest, so tabled for now.
(b) 2019 Governing Council
May 1-4, 2019 in Colorado Springs. Deadline to put proxy in is 4/12/19. SOFSC can have 1 delegate. Others may attend as well. OSC will pay \$200 per person going to the meeting. Nancy to gather info.
- ii. Treasurer Astrid
(a) Test receivables Gina/Sara
(i) Expense reimbursement – Sara still working on it.
(ii) Entry fees via Entryeze – Sara still working on.
(b) Financial statements update Gina
Money received from OSC – for summer camp 2018.
Sueann needs to coordinate glassware sales. We might owe money.
(c) Hiring contractors – procedures Gina
All service contractors need to have a W-9 on file prior to starting.
Videographer tried to file for unemployment based on cancelling the Fall Exhibition.
(d) Tax return filings – Submitted last month for last fiscal year.
- iii. Secretary Astrid
PO Box key was lost – Astrid will get 2 new keys from PO.

II. Committee Reports/Continuing Business

- A. Committee reports
- i. Ways & Means Nancy
Nancy still needs to send Fred Meyer and Amazon Smile info to club members. Can reply all to most recent club emails.
- ii. Ice Gina
(a) Holiday show recap – Went well. Made \$446 on raffle.
(b) DVD issues – taken care of, but we will need a new videographer for the future. Please keep your eyes open for suitable candidates.
(c) LTS tabling – new session – Gina will check with Ellen about when she wants it done.
(d) Wednesday morning sessions – cancelled for now.
(e) Hockey performances – See above.
- iii. Membership = 34 Gina
- iv. Publicity and Publications Astrid
(a) Website Gina/Alyssa
Gina and Alyssa working on adding documents for USFSA mandated transparency, including newsletters, minutes, agendas, conflict resolution. Discussed adding

coach bios to website and facebook (only licensed and compliant coaches with individual approval). Dana volunteered to help maintain website. Alyssa to coordinate.

- v. Test - nothing Sara
- vi. SafeSport - nothing Sara

B. Other

- i. OSC Rep Nancy

(a) Strategic planning meeting 2/3/19 in Beaverton. – all day seminar on how to plan, OSC will pay room costs for up to 4 attendees.

(b) Monthly OSC meetings – 1/17 this month. Sueann will call in with Nancy. Emails not going to all the delegates. Dana may be interested in becoming a delegate.

(c) Communication with OSC – Emails should go to Bill and Summer.

- ii. Junior Rep - nothing Loralie

III. New Business

Gina

- A. 2019 exhibitions – Discussion regarding upcoming exhibitions. Concerns over lack of skaters and lack of volunteers. Plan to discuss with rink management whether it would be feasible to run like the Holiday show, including LTS group numbers. This would address both issues. Gina to talk to Ellen.
- B. Next meeting: Tuesday February 12th, 6:30pm